



DIVISION OF EMPLOYMENT SECURITY



UINTERACT

uinteract.labor.mo.gov

What You Will Need

- Your Social Security Number
- Gross earnings for the week including vacation, holiday, or WARN pay
- Name, address, and dates of employment for each employer for whom you've worked in the last 18 months
- Banking information including routing and account number (optional)

Weeks begin on Sunday and end on Saturday. File your weekly request for payment through UInteract as early as Sunday.

If you work during a week for which you request a payment, you must report gross earnings for the work you performed, even if you have not yet been paid. Gross earnings are the amount of wages earned before taxes.

Three Easy Steps to Filing for Unemployment

1 Create Your User ID and Password

- Create an account by clicking on Create One on the login screen
- Enter your SSN, name, and birth date
(The information you enter must match that contained in Division records.)
- Create your User ID and Password, select your Security Questions and Answers
- When complete, you will receive *Successful Registration Confirmation* screen

2 Login and File Your Unemployment Claim

- Enter your User ID and Password on the login screen
- Click on Unemployment Claim, then File Unemployment Claim, and follow the prompts
- When complete, you will receive a printable *Claim Confirmation*

3 File Weekly Request for Payment After Each Week Has Ended

- Log in to UInteract
- Select Weekly Request for Payment
- Follow the prompts until you receive your *Weekly Request for Payment Confirmation*

*IMPORTANT: If needed, call 573-751-9040 for assistance in the translation and understanding of the information in this document.
¡IMPORTANTE!: Si es necesario, llame al 573-751-9040 para asistencia en la traducción y entendimiento de la información en este documento.
Missouri Division of Employment Security is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. TDD/TTY: 800-735-2966 Relay Missouri: 711*

UNEMPLOYMENT CLAIM INSTRUCTIONS

Your employer has provided the Division of Employment Security information to file your new claim or reactivate an existing claim effective the Sunday after the last day you worked. This eliminates the need for you to call or go on line to file your unemployment claim.

You will still need to file your weekly request for payment. A benefit week runs from Sunday through Saturday. A weekly request for payment can be filed beginning Sunday after the week has ended.

Weekly requests for payment can be filed by:

- Internet at uinteract.labor.mo.gov.
 - Internet claim filing is available 24 hours a day, seven days a week
- Phone – the numbers are as follows:

Kansas City 816-889-3101
Jefferson City 573-751-9040
Springfield 417-895-6851
St Louis 314-340-4950
Outside Local Calling Area 800-320-2519.

The automated phone system used for filing weekly requests for payment is no longer available.

No work search is required during this period of layoff as long as the date you return to work is provided by your employer when they file your claim.

If you do any work during the week, you must report the gross amount (before taxes) of wages on your weekly request for payment. Report wages during the week in which the work is performed even if you were not paid.

If you are paid vacation pay, holiday pay, or paid time off for any days during a week you are requesting, report the gross amount.

If you have questions regarding your claim, contact a Regional Claims Center at one of the numbers listed above.